

## Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<p><b><u>A) The Prevention of Crime and Disorder</u></b></p> <ol style="list-style-type: none"> <li>1. The premises shall operate a CCTV system that complies with the minimum requirements of the GMP Licensing Team.</li> <li>2. The premises licence holder must ensure that:               <ol style="list-style-type: none"> <li>(i) Cameras are located within the public realm to cover all public areas;</li> <li>(ii) The system records clear images enabling the identification of individuals;</li> <li>(iii) All recorded footage is securely retained for a minimum period of twenty-eight days;</li> <li>(iv) The CCTV system operates at all times the premises are open for licensable activities;</li> <li>(v) All equipment must have constant and accurate time and date generation;</li> <li>(vi) The CCTV system is fitted with security functions to prevent recordings being tampered with;</li> <li>(vii) There is at least one member of trained staff at the premises when licensable activities are taking place able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with all relevant data protection legislation.</li> </ol> </li> <li>3. SIA registered security staff shall be employed at the premises in accordance with a risk assessment to be carried out by the DPS on an event by event basis.</li> <li>4. When employed, all security staff on duty at the premises must correctly display their current SIA accreditation and be briefed on their responsibilities and relevant company operating procedures before they commence duty.</li> <li>5. When employed, all security staff shall wear high visibility armbands.</li> <li>6. When employed, a register of security staff shall be maintained at the premises and shall include:               <ol style="list-style-type: none"> <li>(i) The SIA registration number of door staff on duty;</li> <li>(ii) the identity of each member of door staff;</li> <li>(iii) the dates and times the door staff are on duty.</li> </ol> </li> </ol> <p style="text-align: right;">Continued....</p>	<p>N/A</p>	<p>Applicant</p>

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7. The Designated Premises Supervisor must have attended a CT Awareness training session delivered by CTPNW-trained personnel as soon as is reasonably practicable. In all cases, within 28 days of a new Designated Premises Supervisor being named on the licence, they must have registered to attend a course and be able to provide evidence of this if requested by a police officer or authorised officer of Manchester City Council.
8. There must be a documented Venue Counter Terrorism Assessment, which must incorporate counter terrorism measures for the premises including the threat from terrorism in relation to event-goers or other members of the public who might be effected by crowd management and security services. The assessment shall be routinely reviewed and must be reviewed following the elevation of the change of the national threat level. All reviews shall be documented.
9. Within 28 days of the grant of the licence, the premises licence holder shall evaluate any risks identified through the security assessment and take prompt steps to eliminate them or to reduce the risk as far as is reasonably practicable. A documented record must be maintained of any remedial action implemented and made available upon request to any police officer or an authorised officer of Manchester City Council.
10. Open containers of alcohol shall not be removed from the licensed area.
11. All staff authorised to sell alcohol shall be trained in:
  - (i) Relevant age restrictions in respect of products
  - (ii) Prevention of underage sales
  - (iii) Prevention of proxy sales
  - (iv) Maintenance of the refusals log
  - (v) Recognising signs of drunkenness and vulnerability
  - (vi) How overservice of alcohol impacts on the four objectives of the Licensing Act 2003
  - (vii) How to refuse service
  - (viii) The premises' duty of care policy, understanding and dealing with situations involving vulnerable people, and incidents of harassment; and how to report issues of modern slavery and trafficking
  - (ix) Action to be taken in the event of an emergency, including the preservation of a crime scene and reporting an incident to the emergency services
  - (x) The conditions in force under this licence.

This training shall be documented and repeated at 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.

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12. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, the name of the staff member who refused the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record must be made available for inspection and copying within a reasonable time of a request by an officer of a Responsible Authority.

### **B) Public Safety**

1. The premises licence holder shall ensure that at all times when licensable activities are taking place there is an appropriate number of competent person(s) able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises, and that adequate records are maintained in relation to the supply of any first aid treatment.
2. Regular safety checks shall be carried out by staff.
3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
4. Any and all of the following incidents must be noted including pertinent details and, as appropriate, reported promptly so that investigations can be made and action taken:
  - a. alleged crimes reported to the venue or by the venue to the police
  - b. ejections of patrons
  - c. complaints received
  - d. incidents of disorder
  - e. seizures of drugs, offensive weapons, fraudulent ID or other items
  - f. faults in the CCTV system, searching equipment or scanning equipment
  - g. visit by a responsible authority or emergency service
5. Incident logs (which may be kept electronically) must be kept at the premises for at least 6 months and must be made available on request to the police or an authorised officer of the licensing authority.
6. The premises shall maintain public liability insurance.

### **C) The Prevention of Public Nuisance**

1. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.

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<ol style="list-style-type: none"><li>2. No noise shall emanate from the premises nor vibration be transmitted through any structures within the premises which gives rise to a nuisance.</li><li>3. The public realm space and its immediate vicinity shall be cleared of litter at regular intervals.</li><li>4. Suitable receptacles shall be provided for smokers to dispose of cigarette butts.</li><li>5. Notices will be positioned in prominent positions at the exit routes from the premises, requesting customers to leave in a quiet manner.</li><li>6. A Dispersal Policy will be implemented and adhered to, and amended as required on an event by event basis.</li><li>7. There shall be restricted access on Grape Street to ensure that customers cannot reach Atherton Street or Lower Byrom Street from Grape Street. Customers shall be directed to disperse from Grape Street onto Goods Yard Street/Studio Way. Signage shall be displayed in prominent positions to advise customers of the dispersal route.</li><li>8. The emptying of bins into skips, and refuse collections will not take place between 11pm and 7am.</li><li>9. Deliveries to the premises will not take place between 11pm and 7am.</li><li>10. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.</li><li>11. Prior to any licensable activities taking place, a noise management plan for the premises shall be produced and provided to the Licensing and Out of Hours Team. This shall be implemented and adhered to whenever licensable activities are taking place at the premises.</li><li>12. At least 14 days prior to any event taking place which involves regulated entertainment and will continue beyond 9pm, or any other event deemed necessary by the premises licence holder, a specific noise management plan shall be provided to the Licensing and Out of Hours Team.</li><li>13. Where any event requires a specific noise management plan, local residents shall also be notified of the event at least 14 days in advance and shall be provided with a description of the event, the date of the event and the start and finish time.</li></ol>		
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<p>14. There shall be a dedicated telephone number made available to local residents so that they are able to contact the premises during events if they have any concerns or queries. The telephone must be answered at any time when licensable activities are taking place by a member of staff who is able to take immediate action to address any concerns raised by local residents.</p> <p>15. The premises licence holder shall offer to hold meetings with local residents on at least a quarterly basis.</p> <p><b><u>D) The Protection of Children From Harm</u></b></p> <p>1. The Challenge 25 scheme must be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, a card bearing the PASS hologram, or any electronic or biometric age verification technology approved by the licensing authority.</p> <p>2. The premises shall display prominent signage indicating that the Challenge 25 scheme is in operation.</p> <p>3. The premises shall display prominent signage indicating that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.</p> <p>4. Staff training will include the Challenge 25 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.</p> <p>5. The times that children are permitted to enter or remain on the premises, and the requirement for them to be accompanied by an adult, shall be subject to a risk assessment to be carried out by the DPS on an event by event basis.</p>		
<b>Conditions proposed by objectors</b>	<b>Agreed</b>	<b>Proposed by</b>
<p>The objectors have made given information about amendments that they would wish to see made to the application. Currently no specific conditions have been proposed, and no agreements have been reached.</p>		